I’ve started collecting study data, but I need to change the response options in one of my multiple-choice questions. Can I change the codes I used?

You should **not** change the codes of multiple-choice questions once you start collecting study data because this may result in data loss.

As an alternative, you can add new choices. If some of the choices are no longer relevant, you can hide the choice by using the action tag `@HIDECHOICE = 'x'`, replacing `x` with the code of the choice you want to hide. See also **FAQ: Action Tags**.

**Example:**

You may add a new project field to this data collection instrument by completing bottom. When you add a new field, it will be added to the form on this page. For you may view the [Field Types video (4 min)](#).

**Field Type:** Multiple Choice - Radio Buttons (Single Answer)

**Field Label**

You didn’t feel sick

**Choices (one choice per line)**

1. Yes
2. No
3. Don’t Know
4. Decline
5. Missing

How do I manually code the choices?

**Action Tags / Field Annotation** (optional)

```
@HIDECHOICE = '7'
```

Learn about [*Action Tags*](#) or [*Field Annotation*](#)